

# City of West Point Council Meeting Minutes

June 12, 2023

7:00 p.m.

A regularly scheduled City of West Point Council Meeting was held Monday, June 12, 2023, at the West Point Independent School Building, 203 N. 13<sup>th</sup> Street, West Point, Kentucky.

## **Call to Order:**

Mayor Ciresi Called the meeting to order at 7:00 p.m.

## **Pledge of Allegiance**

Mayor Ciresi led those in attendance in the Pledge of Allegiance.

## **Prayer**

Annette Baker led in prayer.

## **Roll Call:**

Presiding Officer: Richard Ciresi, Mayor

Council Members: Annette Baker

Amy Bickel

Eric Duvall

Chris McVey

Jo Sabol

Recording Clerk Roszelle Moore

## **Approval of 5-8-2023 meeting minutes:**

Annette Baker made a motion to approve the May 8, 2023, meeting minutes, with corrections made. Seconded by Amy Bickel and carried unanimously.

## **Approval of Financial report for period ending 05-31-2023.**

Jo Sabol moved to approve the May 31, 2023, Financial Report. Seconded by Amy Bickel and unanimously approved.

## **Approval of the 6-2-2023 Special meeting minutes concerning Water and Sewer contract with Hardin Co Water District #1.**

Chris McVey moved to approve the June 2, 2023, Special meeting minutes. Seconded by Annette Baker and carried unanimously.

**Seek funding for purchase of fire truck.**

Chris McVey moved for the mayor to seek funding for the purchase of a fire truck. Seconded by Eric Duvall and unanimously approved.

**Budget Review: first reading of ordinance 2023-03.**

Annette Baker read the first reading of ordinance 2023-03 for budget 2023-2024.

**Resolution to adopt the Regional Hazard Plan.**

Amy Bickel moved to adopt the Regional Hazard Plan. Seconded by Annette Baker and approved by all with the exception of Jo Sabol voting no.

**Resolution to accept the Hardin Co. Sheriff's Department MOA.**

Kevin Duke moved to accept the Hardin Co. Sheriff's Department Memorandum of Agreement to provide police services. Seconded by Chris McVey and unanimously carried.

**Resolution 2023-04 to remove Deena Thomas from check signing.**

Eric Duvall moved to remove former clerk Denna Thomas from Check signing. Seconded by Jo Sabol and unanimously carried. Read by Annette Baker.

**Resolution 2023-05 to create a Restricted Fund account.**

Annette Baker moved to create a "Restricted Fund" account for funds designated for specific purposes. Seconded by Amy Bickel and unanimously carried. Read by Eric Duval.

**Approval of Trash removal contract.**

Annette Baker moved to approve a three-year trash removal contract with Republic Services. Seconded by Eric Duvall and unanimously approved.

**Mayor's report:**

1. A new assistant clerk has been appointed by the mayor. Holly Bibelhouser. Depending on her first month of service and clearing background she will be presented at the next meeting for approval as City Clerk.
2. The paperwork has been completed by Lincoln Trail Add District for the \$50,000 planning grant for Riverbank Stabilization. The city's match will be \$5500.
3. The Water and Sewer paperwork has been completed and submitted to the Public Service Committee.

4. The mayor met with the Hardin County School Board about transferring the school building to the city.
5. Daniel London, director of the Lincoln Trail Add District advised the Corp of Engineers has free grant money for planning that requires no match. Awaiting paperwork to apply.
6. Loren Carl of the Department of Transportation has indicated that there may be money to rebuild Fort Duffield Road. Soliciting bids to apply for these discretionary funds.
7. The Fort Duffield Paranormal contract has been formalized and the first tour will be on June 24, 2023.
8. The petition for the wet vote to be put on the ballot in November is out. There will be a need for 100 signatures of registered voters in West Point.
9. Code Enforcement in moving forward. Notices of violation are ready to be delivered.
10. We are still working on finding a contractor for new signs for the entrances of the city.
11. Billing will be sent for one fire run this month. Thank You to the Fire Department for completing the necessary paperwork.
12. Kids Summer Bash began. Two days a week for the summer. Twenty children participated.
13. We have met with Feeding America. The agreement will be to have a monthly box for qualified families and an emergency plan. The pantry will be open two days a week and run by volunteers.
14. An insurance quote has been received from Kentucky League of Cities. It is much lower than previous years, and we are expecting two more bids.
15. Received quote for upcoming audit from Clausen and Mouser for \$15,280. This is less than the most recent previous audit.
16. The city received the property value assessment for the year. The Homestead act has increased to \$46,000 and the city's assessment of property is low.
17. Laura Wall has agreed to deed the property on Elm Street that the city has been maintaining for years. It is on the river side of Elm between 7<sup>th</sup> and 8<sup>th</sup>.
18. The Outpost sign company has been contacted and they have increased their rate to the city. There are three billboards.
19. The cell-tower lease has been agreed to awaiting final paperwork.
20. ATV decals are still being sold. ATVs must have, decal \$10, insurance and a valid driver's license to operate.
21. Salt River money box has been robbed on two occasions.
22. The flagpole is scheduled to begin installation this week. The pole will need to be buffed due to the staining from the container after being left in a wet environment.

23. Looking for an on Chris Wedding who owns the properties on Southview that need maintenance.

### **Committee Reports:**

- Ft. Duffield: Gary Masterson reported that Josh “the Jailer” sent a crew to work at Ft. Duffield berm. Ky Mountain Bike Association is coming to weed eat.
- Planning and Zoning: Chairman Bill Hartley is working to update the city zoning map. There will be a public hearing later to get input. There are many properties that are zoned incorrectly, and the council will have to address this after the public hearing. Bill spoke about the RV ordinance. Outside of an RV park it cannot be a dwelling. All RVs must move one mile every 180 days. The two exceptions that have been approved are on properties that are building houses. Once the house is built the RV cannot be a permanent dwelling.
- Board of Adjustment: There has been approval for a construction RV to be on site while the house is being built.
- Fire Department: Chief Eddie Curl will be picking up the battery-operated Jaws-of-Life and the Thermal Imaging equipment. He is applying for another grant for equipment. He is proposing to purchase five turn out gear units and plans on replacing each year instead of complete units at once. The firemen and Auxiliary raised \$9600 for the Crusade for Children.

### **Council Concerns:**

- Annette Baker has a new credit card been received. Yes. What about the police cars? One will be surplus and sold. The funds received will be used to outfit and wrap the remaining vehicle to become the fire chief’s first response vehicle instead of the fire truck responding.
- Amy Bickel: Has the Reach Alert system been implemented. Should put information on bulletin board or call city hall for information. The city vs. city cook off was won by Radcliff. Richard said he made the dish too hot. The money raised for West Point was \$387 which will go to the North Hardin High School Band.
- Eric Duvall: Wanted to know if the city owed Butch Curl any money. Bonnie explained about the retirement funds and that Butch owed the city money that he was incorrectly paid. Additional research will be done to determine exact amounts. Inquired if he could build a house on a previous foundation of house that was removed. He is to contact the building inspector and health department about the sewer system.

- Chris McVey: Inquired about RV campground at the Salt River Park. This is not yet available due to lack of electric repairs and sewer operation. We are searching for grant funds to re-establish this park.
- Jo Sabol: Inquired about the former clerk's debt to city of \$25,000. The mayor is meeting with parole officers to set up a payment schedule. She has five years to pay it off. Wanted to know how the council pay of \$100 a month was to be paid. Yearly. Is Roszelle Moore still the second signature of checks. Yes. There has been no action on a finance committee appointed. Just have not gotten to it. Mayor wants it done by ordinance. Who has keys to the school. Mayor, city hall (to be signed out) and Kids Bash committee. Who makes the decision on gym rental applications? Mayor. \$65 an hour for out-of-town applications, plus table rental, chair rental, etc.

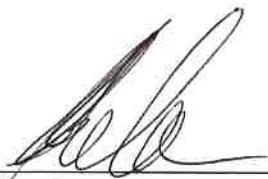
**Citizens' Concerns:**

Lena McVey of the Fire Department Auxiliary said they were planning to have a 5K run during the River Days.

Michelle Heavrin spoke against charging the Roderer family for the wake held for Josh Roderer. The mayor pointed out that the Roderer family had paid \$500 which is well above the rental rate as a donation. She also complained of the cars using the foot path in Veterans Park. Mayor will address.

**Adjourn:**

Kevin Duke moved to adjourn the meeting. Seconded by Annette Baker and unanimously carried.

  
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Richard A. Ciresi  
Mayor

  
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Roszelle Moore  
Recording Clerk